

<b>STATE OF NORTH CAROLINA</b> _____ County	Form IDS-029 <span style="float: right;">(Rev. 03/22)</span>
	▶ <i>File Nos.</i>

<i>Name Of Indigent Defendant</i>	<b>EX PARTE REQUEST FOR EXPERT FUNDING</b> <b>CAPITAL POST-CONVICTION CASES</b> <small>IDS Rules, Part 2D; IDS Policy, "Expert Requests and Spending"</small>
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**INSTRUCTIONS:** *To request funding for expert services in a capital post-conviction case, appointed counsel should complete Parts I. through IV. of this form and submit it to Sarah Olson, IDS Forensic Resource Counsel, by facsimile to (919) 354-7201 or by email to Sarah.R.Olson@nccourts.org. If counsel is requesting a deviation from the standardized hourly rates, the IDS Director completes Part V. The original form shall be maintained in a confidential file.*

	<b>I. ATTORNEY INFORMATION</b>	
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<i>Counsel Completing This Form</i>	<i>Co-Counsel</i>
Name: _____	Name: _____
Office Phone: _____	Office Phone: _____
Cell Phone: _____	Cell Phone: _____
Facsimile: _____	Facsimile: _____
Email: _____	Email: _____

	<b>II. CASE INFORMATION</b>	
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<i>Current Stage Of Proceedings (including dates of filings and hearings)</i>
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	<b>III. EXPERT INFORMATION</b>	
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<i>Required Details About Expert Sought</i>	<i>Check One For Each Of The Following</i>
Type Of Expert: _____	This is a request for:
Name Of Expert: _____	<input type="checkbox"/> Initial or <input type="checkbox"/> Additional funds for this expert
Name Of Company: _____	Has this expert agreed to work on this case?:
Address: _____	<input type="checkbox"/> Yes or <input type="checkbox"/> Not yet contacted
Hourly Rate: ( <b>complete p. 2</b> ) _____	<i>If This Expert Is Located Out-Of-State, Have You Consulted With</i>
Anticipated Hours Of Work: _____	<i>IDS' Forensic Resource Counsel To Confirm That There Is No</i>
Amount Requested: _____	<i>Qualified And Available North Carolina Expert?</i>
<i>Will This Expert Be Used For A Claim Under The Racial Justice Act?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>(Counsel must explain the need for an out-of-state expert in the summary of facts)</b>

<i>Summary Of Facts Supporting Need For Expert (attach additional sheets if necessary)</i>
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<i>Date Of Request</i>	<i>Signature Of Attorney</i>
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**IV. STANDARDIZED RATE SCHEDULE, EXPERIENCE ENHANCEMENTS & REQUESTS FOR DEVIATIONS**

Standardized Set Compensation Rates (check one box from this section if any apply; if none apply, skip to base rates below)

- Paralegal/Legal Assistant \$15 per hour       Transcriptionist (English Language) \$20 per hour
- Licensed Private Investigator \$55 per hour       Mitigation Specialist \$40/\$50/\$60 per hour as approved by IDS
- Attorney Serving as Expert Same rate as the appointed attorney in the case

Standardized Base Compensation Rates (if no set rates above apply, check one box from this section that represents highest level of education or expertise)

- High School or GED \$30 per hour
- Associate's Degree \$50 per hour
- Linguist (*Federally Certified*) \$60 per hour
- Bachelor's Degree \$70 per hour
- Master's Degree \$85 per hour
- Crime Scene and Related \$100 per hour
- CPA/Financial Expert \$100 per hour
- Pharmacy/PharmD \$125 per hour
- Information Technology \$150 per hour
- Ph.D./Psy.D. \$200 per hour
- Medical Doctor \$250 per hour
- MD with Specialty \$300 per hour

*NOTE:* For experts with base compensation rates, time in court waiting and time traveling is compensated at 1/2 of the base rate. This reduction does not apply to experts with set compensation rates.

Experience Enhancements (does not apply to experts with set compensation rates; applies only to experts with base compensation rates as identified above)

- For expert with 10+ years of experience in the field in which s/he is providing services, add \$10/hr. Start date of experience: \_\_\_\_\_
- For expert with 20+ years of experience in the field in which s/he is providing services, add \$20/hr. Start date of experience: \_\_\_\_\_

*Definitions*

- Time In Court:** means time testifying or observing if asked to observe by the attorney requesting the expert's services.
- Time In Court Waiting:** means time the expert is sitting in court waiting to testify when the expert has been called but not yet sworn in; does not include time spent in court observing if asked to observe by the attorney requesting the expert's services.
- Time Out Of Court:** means time spent reviewing files, documents, or evidence; evaluating the defendant or respondent; preparing for testimony; meeting with the attorney; or advising the defense on the case.

**Attorney Completes This Section Only If Requesting A Deviation From The Standardized Hourly Rates Above**

Justification For Requested Hourly Rate Deviation (check all that apply and attach additional sheets if necessary)

- The requested expert services are in a new, emerging, or novel area and there are a limited number of experts in the field.  
*Describe:*
  
- The requested expert services are so unique that there are a limited number of available and qualified experts.  
*Describe:*
  
- There are other exceptional circumstances that justify an exception to the standardized rates.  
*Describe:*

**V. IDS ACTION**

**IDS Completes This Section Only If Attorney Has Requested A Deviation From The Standardized Hourly Rates Above**

IDS Approval Or Denial Of Requested Rate Deviation (IDS Director checks one box below)

- The IDS Director hereby grants the requested deviation from the standard hourly rate. An hourly rate of \$\_\_\_\_\_ is approved for the expert identified in Section I. Reasons for granting exception:
  
- The IDS Director hereby denies the requested deviation from the standard hourly rate. Reasons for denying exception:

<i>Date</i>	<i>Name Of IDS Director</i> Mary S. Pollard	<i>Signature Of IDS Director</i>
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