

<b>STATE OF NORTH CAROLINA</b> _____ County	Form IDS-029 <span style="float: right;">(Rev. 08/20)</span>
	▶ <i>File Nos.</i>

<i>Name Of Indigent Defendant</i>	<b>EX PARTE REQUEST FOR EXPERT FUNDING</b> <b>CAPITAL POST-CONVICTION CASES</b> <small>IDS Rules, Part 2D; IDS Policy, "Expert Requests and Spending"</small>
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**INSTRUCTIONS:** *To request funding for expert services in a capital post-conviction case, appointed counsel should complete Parts I. through IV. of this form and submit it to Sarah Olson, IDS Forensic Resource Counsel, by facsimile to (919) 354-7201 or by email to Sarah.R.Olson@nccourts.org. If counsel is requesting a deviation from the standardized hourly rates, the IDS Director completes Part V. The original form shall be maintained in a confidential file.*

	<b>I. ATTORNEY INFORMATION</b>	
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<i>Counsel Completing This Form</i>	<i>Co-Counsel</i>
Name: _____	Name: _____
Office Phone: _____	Office Phone: _____
Cell Phone: _____	Cell Phone: _____
Facsimile: _____	Facsimile: _____
Email: _____	Email: _____

	<b>II. CASE INFORMATION</b>	
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<i>Current Stage Of Proceedings (including dates of filings and hearings)</i>
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	<b>III. EXPERT INFORMATION</b>	
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<i>Required Details About Expert Sought</i>	<i>Check One For Each Of The Following</i>
Type Of Expert: _____	This is a request for:
Name Of Expert: _____	<input type="checkbox"/> Initial or <input type="checkbox"/> Additional funds for this expert
Name Of Company: _____	Has this expert agreed to work on this case?:
Address: _____	<input type="checkbox"/> Yes or <input type="checkbox"/> Not yet contacted
Hourly Rate: ( <b>complete p. 2</b> ) _____	<i>If This Expert Is Located Out-Of-State, Have You Consulted With</i>
Anticipated Hours Of Work: _____	<i>IDS' Forensic Resource Counsel To Confirm That There Is No</i>
Amount Requested: _____	<i>Qualified And Available North Carolina Expert?</i>
<i>Will This Expert Be Used For A Claim Under The Racial Justice Act?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>(Counsel must explain the need for an out-of-state expert in the summary of facts)</b>

<i>Summary Of Facts Supporting Need For Expert (attach additional sheets if necessary)</i>
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<i>Date Of Request</i>	<i>Signature Of Attorney</i>
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**IV. STANDARDIZED RATE SCHEDULE, EXPERIENCE ENHANCEMENTS & REQUESTS FOR DEVIATIONS**

*Standardized Set Compensation Rates* (check one box from this section if any apply; if none apply, skip to base rates below)

- Paralegal/Legal Assistant \$15 per hour
- Licensed Private Investigator \$50 per hour
- Attorney Serving as Expert Same rate as the appointed attorney in the case
- Transcriptionist (English Language) \$20 per hour
- Mitigation Specialist \$35/\$45/\$55 per hour as approved by IDS

*Standardized Base Compensation Rates* (if no set rates above apply, check one box from this section that represents highest level of education or expertise)

- High School or GED \$30 per hour
- Associate's Degree \$50 per hour
- Linguist (*Federally Certified*) \$60 per hour
- Bachelor's Degree \$70 per hour
- Master's Degree \$85 per hour
- Crime Scene and Related \$100 per hour
- CPA/Financial Expert \$100 per hour
- Pharmacy/PharmD \$125 per hour
- Information Technology \$150 per hour
- Ph.D./Psy.D. \$200 per hour
- Medical Doctor \$250 per hour
- MD with Specialty \$300 per hour

*NOTE:* For experts with base compensation rates, time in court waiting and time traveling is compensated at ½ of the base rate. This reduction does not apply to experts with set compensation rates.

*Experience Enhancements* (does not apply to experts with set compensation rates; applies only to experts with base compensation rates as identified above)

- For expert with 10+ years of experience in the field in which s/he is providing services, add \$10/hr. Start date of experience: \_\_\_\_\_
- For expert with 20+ years of experience in the field in which s/he is providing services, add \$20/hr. Start date of experience: \_\_\_\_\_

*Definitions*

- Time In Court:** means time testifying or observing if asked to observe by the attorney requesting the expert's services.
- Time In Court Waiting:** means time the expert is sitting in court waiting to testify when the expert has been called but not yet sworn in; does not include time spent in court observing if asked to observe by the attorney requesting the expert's services.
- Time Out Of Court:** means time spent reviewing files, documents, or evidence; evaluating the defendant or respondent; preparing for testimony; meeting with the attorney; or advising the defense on the case.

**Attorney Completes This Section Only If Requesting A Deviation From The Standardized Hourly Rates Above**

*Justification For Requested Hourly Rate Deviation* (check all that apply and attach additional sheets if necessary)

- The requested expert services are in a new, emerging, or novel area and there are a limited number of experts in the field.  
*Describe:*
  
- The requested expert services are so unique that there are a limited number of available and qualified experts.  
*Describe:*
  
- There are other exceptional circumstances that justify an exception to the standardized rates.  
*Describe:*

**V. IDS ACTION**

**IDS Completes This Section Only If Attorney Has Requested A Deviation From The Standardized Hourly Rates Above**

*IDS Approval Or Denial Of Requested Rate Deviation* (IDS Director checks one box below)

- The IDS Director hereby grants the requested deviation from the standard hourly rate. An hourly rate of \$\_\_\_\_\_ is approved for the expert identified in Section I. Reasons for granting exception:
  
- The IDS Director hereby denies the requested deviation from the standard hourly rate. Reasons for denying exception:

<i>Date</i>	<i>Name Of IDS Director</i> Mary S. Pollard	<i>Signature Of IDS Director</i>
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