

## ATTORNEY BILLING PRACTICES

### IDS Policy:

To further IDS' obligation to make appropriate use of limited state funds, IDS staff review all fee applications in capital post-conviction cases for reasonableness and compliance with our financial policies. Those policies are posted at [www.ncids.org](http://www.ncids.org); click on "IDS Rules & Procedures," then "Attorney and Expert Fee and Expense Policies," and then "Private Attorney Fee and Expense Application Policy." In addition, IDS staff conduct annual random audits of fee applications submitted to our office. We urge all indigent defense attorneys to keep contemporaneous time records, and believe that is the best way to avoid any inadvertent billing errors. Moreover, time and expenses associated with traveling for 2 or more cases should be prorated among all of the cases involved.

Policy adopted and effective August 26, 2004.

### Authority:

G.S. 7A-458, 7A-498.5(f); IDS Rule, 2A.4(a).