

# Indigent Defense Services

## Private Attorney and Expert Payment Method Verification Form

For your convenience and benefit, the Office of Indigent Defense Services offers the opportunity to receive future payments electronically, rather than by check. Your payments will be deposited into the checking or savings account of your choice. In addition to having the money deposited electronically, you will be notified of the deposit electronically, either by fax or by e-mail. **A VOID CHECK MUST BE ATTACHED FOR VERIFICATION OF ACCOUNT.**

Indicate Action:                    (    ) Add                    (    ) Change                    (    ) Delete

Firm Name: \_\_\_\_\_

Payee Name: \_\_\_\_\_

\_\_\_\_\_

*If multiple attorneys within firm desire E-pay, please list each individual.*

Tax Identification Number: \_\_\_\_\_

*Federal TIN or Social Security Number*

Bank Name and Location: \_\_\_\_\_

Bank Routing Number: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

(    ) Checking OR

(    ) Savings \_\_\_\_\_

### Electronic Notification Information (Field Required)

*An e-mail notification can only be used if you have the capability to view attachments, otherwise you must use a fax notification. The fax or e-mail will provide you with all the information that would normally be on your check stub. Please note, only one method of notification can be chosen.*

(    ) Facsimile Number: (    ) \_\_\_\_\_

OR

(    ) E-mail Address: \_\_\_\_\_

### Authorization for Direct Deposit

Authorized Signature:	Date:	Telephone #:
	Title:	

**Please complete the form, attach copy of voided check and mail to:**

**(Faxes are no longer accepted.)**

Indigent Defense Services  
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