

STATE OF NORTH CAROLINA _____ County	Form IDS-029 (Rev. 08/20)
	▶ <i>File Nos.</i>

<i>Name Of Indigent Defendant</i>	EX PARTE REQUEST FOR EXPERT FUNDING CAPITAL POST-CONVICTION CASES <small>IDS Rules, Part 2D; IDS Policy, "Expert Requests and Spending"</small>
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INSTRUCTIONS: *To request funding for expert services in a capital post-conviction case, appointed counsel should complete Parts I. through IV. of this form and submit it to Sarah Olson, IDS Forensic Resource Counsel, by facsimile to (919) 354-7201 or by email to Sarah.R.Olson@nccourts.org. If counsel is requesting a deviation from the standardized hourly rates, the IDS Director completes Part V. The original form shall be maintained in a confidential file.*

	I. ATTORNEY INFORMATION	
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<i>Counsel Completing This Form</i>	<i>Co-Counsel</i>
Name: _____	Name: _____
Office Phone: _____	Office Phone: _____
Cell Phone: _____	Cell Phone: _____
Facsimile: _____	Facsimile: _____
Email: _____	Email: _____

	II. CASE INFORMATION	
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<i>Current Stage Of Proceedings (including dates of filings and hearings)</i>

	III. EXPERT INFORMATION	
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<i>Required Details About Expert Sought</i>	<i>Check One For Each Of The Following</i>
Type Of Expert: _____	This is a request for:
Name Of Expert: _____	<input type="checkbox"/> Initial or <input type="checkbox"/> Additional funds for this expert
Name Of Company: _____	Has this expert agreed to work on this case?:
Address: _____	<input type="checkbox"/> Yes or <input type="checkbox"/> Not yet contacted
Hourly Rate: (complete p. 2) _____	<i>If This Expert Is Located Out-Of-State, Have You Consulted With</i>
Anticipated Hours Of Work: _____	<i>IDS' Forensic Resource Counsel To Confirm That There Is No</i>
Amount Requested: _____	<i>Qualified And Available North Carolina Expert?</i>
<i>Will This Expert Be Used For A Claim Under The Racial Justice Act?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> No	(Counsel must explain the need for an out-of-state expert in the summary of facts)

<i>Summary Of Facts Supporting Need For Expert (attach additional sheets if necessary)</i>
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<i>Date Of Request</i>	<i>Signature Of Attorney</i>
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IV. STANDARDIZED RATE SCHEDULE, EXPERIENCE ENHANCEMENTS & REQUESTS FOR DEVIATIONS

Standardized Set Compensation Rates (check one box from this section if any apply; if none apply, skip to base rates below)

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Paralegal/Legal Assistant | \$15 per hour | <input type="checkbox"/> Transcriptionist (English Language) | \$20 per hour |
| <input type="checkbox"/> Licensed Private Investigator | \$50 per hour | <input type="checkbox"/> Mitigation Specialist | \$35/\$45/\$55 per hour as approved by IDS |
| <input type="checkbox"/> Attorney Serving as Expert | Same rate as the appointed attorney in the case | | |

Standardized Base Compensation Rates (if no set rates above apply, check one box from this section that represents highest level of education or expertise)

- | | |
|--|----------------|
| <input type="checkbox"/> High School or GED | \$30 per hour |
| <input type="checkbox"/> Associate's Degree | \$50 per hour |
| <input type="checkbox"/> Linguist (<i>Federally Certified</i>) | \$60 per hour |
| <input type="checkbox"/> Bachelor's Degree | \$70 per hour |
| <input type="checkbox"/> Master's Degree | \$85 per hour |
| <input type="checkbox"/> Crime Scene and Related | \$100 per hour |
| <input type="checkbox"/> CPA/Financial Expert | \$100 per hour |
| <input type="checkbox"/> Pharmacy/PharmD | \$125 per hour |
| <input type="checkbox"/> Information Technology | \$150 per hour |
| <input type="checkbox"/> Ph.D./Psy.D. | \$200 per hour |
| <input type="checkbox"/> Medical Doctor | \$250 per hour |
| <input type="checkbox"/> MD with Specialty | \$300 per hour |

NOTE: For experts with base compensation rates, time in court waiting and time traveling is compensated at ½ of the base rate. This reduction does not apply to experts with set compensation rates.

Experience Enhancements (does not apply to experts with set compensation rates; applies only to experts with base compensation rates as identified above)

- For expert with 10+ years of experience in the field in which s/he is providing services, add \$10/hr. Start date of experience: _____
- For expert with 20+ years of experience in the field in which s/he is providing services, add \$20/hr. Start date of experience: _____

Definitions

- Time In Court:** means time testifying or observing if asked to observe by the attorney requesting the expert's services.
- Time In Court Waiting:** means time the expert is sitting in court waiting to testify when the expert has been called but not yet sworn in; does not include time spent in court observing if asked to observe by the attorney requesting the expert's services.
- Time Out Of Court:** means time spent reviewing files, documents, or evidence; evaluating the defendant or respondent; preparing for testimony; meeting with the attorney; or advising the defense on the case.

Attorney Completes This Section Only If Requesting A Deviation From The Standardized Hourly Rates Above

Justification For Requested Hourly Rate Deviation (check all that apply and attach additional sheets if necessary)

- The requested expert services are in a new, emerging, or novel area and there are a limited number of experts in the field.
Describe:
- The requested expert services are so unique that there are a limited number of available and qualified experts.
Describe:
- There are other exceptional circumstances that justify an exception to the standardized rates.
Describe:

V. IDS ACTION

IDS Completes This Section Only If Attorney Has Requested A Deviation From The Standardized Hourly Rates Above

IDS Approval Or Denial Of Requested Rate Deviation (IDS Director checks one box below)

- The IDS Director hereby grants the requested deviation from the standard hourly rate. An hourly rate of \$_____ is approved for the expert identified in Section I. Reasons for granting exception:
- The IDS Director hereby denies the requested deviation from the standard hourly rate. Reasons for denying exception:

<i>Date</i>	<i>Name Of IDS Director</i> Mary S. Pollard	<i>Signature Of IDS Director</i>
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